



USAID | GUATEMALA
DEL PUEBLO DE LOS ESTADOS
UNIDOS DE AMÉRICA

VACANCY NOTICE

Project Management Specialist (HIV/AIDS)

REQUIRED QUALIFICATIONS:

NOTE: All applicants must address each selection criteria detailed below with specific and comprehensive information supporting each item in order to be considered for the position.

- a. Post-graduate degree (MPH, MA, MSc) in public health or in fields such as economy of health, management of health systems, or health reform is required.
- b. Five to seven years of progressively responsible experience in medicine and/or public health, especially in health system strengthening, in areas such as: systems improvement (epidemiological, quality of performance); technical assessments (chronic diseases, communicable diseases, care and treatment protocols, research); public health (economy for health, cost effective interventions, public policy in health); and/or HIV care and treatment. Experience working in at least two Central America countries.
- c. Language Proficiency: Level IV Spanish and Level IV English (fluent). (**Note:** Candidate's oral and written English skills will be evaluated as part of the selection process.)
- d. Extensive knowledge of concepts, principles, techniques, and practices in the fields of health and/or HIV/AIDS/STI care and treatment, sustainability, and human capacity development.
- e. Advanced skills in understanding and applying statistics. Skills in the operation of Microsoft Office software (Excel, Word, and Power-Point) and data base management.

FUNCTIONS OF THE POSITION:

Main responsibilities include but are not limited to: serving as the Senior Health System Strengthening Technical Advisor and Activity Manager for the HIV/AIDS Regional Program, which includes programs in El Salvador, Belize, Guatemala, Panama, Costa Rica, Honduras, and Nicaragua. The incumbent is based in Guatemala City, Guatemala, with regular travel throughout the region (15% of time).

WE OFFER:

Annual salary range from Q230,914.00 thru Q481,697.00 based on past certified earnings. Labor benefits, medical insurance and retirement plan. **If you do not meet all the requirements, please do not apply.**

TO APPLY:

Interested candidates **must submit** curriculum vitae, copy of DPI, a letter in English summarizing his/her work experience and each of the qualifications for the position, and salary history. Please send all information described above electronically **only** to: Guatemalavacancies@usaid.gov **no later than August, 3, 2015 at 3:00 p. m. (local time).**

The US Mission in Guatemala provides equal opportunity and fair and equitable treatment in employment without regard to race, color, religion, gender, national origin, age disability, political affiliation, marital status, or sexual orientation.